

Jervis Property Service

NOTE: IN ORDER TO RECEIVE YOUR FULL SECURITY DEPOSIT, A WRITTEN NOTICE IS REQUIRED AT LEAST 30 DAYS PRIOR TO VACATING. NOTICES ARE VALID ONLY FOR 60 DAYS AFTER THE DATE BELOW.

(NOTA: PARA RECIBIR SU DEPOSITO COMPLETO, UN AVISO POR ESCRITO ES REQUIRIDO POR LO MENOS 30 DIAS ANTES DE DESALOJAR. ESTA CARTA SOLOMENTE ES VALIDA POR 60 DIAS DE LA FECHA DEBAJO.)

Date (*Fecha*) _____

We are giving notice that we will be moving from our apartment/house located at:

(*Estoy dando aviso que me moveré del apartamento localizado*

en:) _____

on: (*el día:*) _____. We are moving because: (*La razon por la cual nos vamos a mover es porque:*)

_____.

If for any reason we are unable to move out on the above date, we will notify you immediately and give you a new moving date. (*Si por alguna razon no nos movemos en la fecha arriba, le notificaremos inmediatamente y le daremos una fecha nueva.*)

Signature (*Firma*) _____

Printed Name (*Nombre*) _____

Telephone (*telefono*) _____

FOR OFFICE USE ONLY

Keys turned in: _____ Upstairs unit? _____ # of parkings _____

Forwarding address: _____

Comments: _____

Security Deposit Requested on: _____ Amount: \$ _____

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